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## What do we do?

As students are welcomed in, they are directed to take out their Green Sheet and planner. Each student is asked specifically what they will be working on, and should get straight to work. Students have access to materials they might need for any class, including: all textbooks, iPads, art supplies, paper, etc. Students are expected to spend the majority of their class time in study skills getting work done for other classes. If they need help, I am there to support and motivate them.

## Focus: Actual Study Skills

On Mondays students are instructed to **organize** their belongings. Study skills students often struggle with organizational skills, so many require constant assistance throughout the school year.

Tuesday through Thursday we focus on core class work. **Time management** and using **resources** available are key skills here.

Effective use of a **student planner** is also encouraged each day in study skills.

Tracking progress is a **reflective** tool we teach in study skills. Each Friday, students fill out a “Self-Check Grade Analysis” chart using colored arrows to show improvement or not. If grades went down, comments are to be written as to why. Student-teacher conferences are held during class where we create a **game plan** and **set goals** for the following week.

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### Miss Bush's Philosophy

The study skills class is treated with a “tough love” approach. Although this is not well-received in the beginning of the school year, it has proven to be successful for many of the most challenging students. I deeply care about the well-being and academic progress of each and every child that walks through my door. If you feel that I am too hard on your child, please contact me so that we can come up with a better plan to support him or her.

### About Skills Areas

The “study skills” that we focus on have been strategically chosen to work both ends: strengthen your child's academic success and foster growth as a citizen in society based on executive functioning skills.

### Useful Links and Resources

CLM Website- <https://clm.leusd.k12.ca.us/>

\*Individual teacher site links

\*CLM Tutoring Schedule

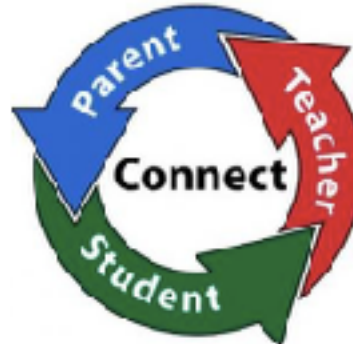
\*Announcements and Reminders, etc.

Multiple Class Resources- [www.clever.com](http://www.clever.com)

Remind App or [www.remind.com](http://www.remind.com)

Jupiter Ed- [login.jupitered.com](http://login.jupitered.com)

Office 365 account- [portal.office.com](http://portal.office.com)



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## Study Skills

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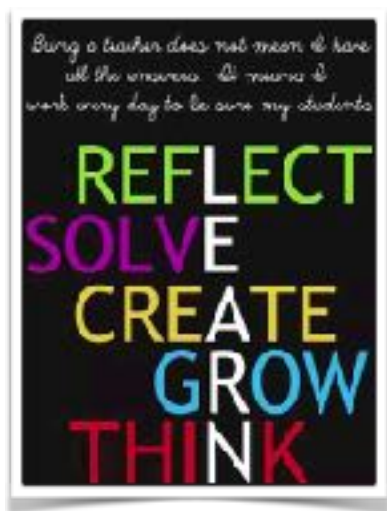
For the quickest response, please communicate via email

Jupiter Grades:

<https://login.jupitered.com/login/index.php>



## Teacher's Role



As the teacher, I have many responsibilities:

1. Hold each student accountable.
2. Assist each student with any work he or she may struggle with.
3. Keep consistent & high expectations for all students.
4. Provide a safe and inviting atmosphere for each student to learn and complete work.
5. Inform students of expectations, routines, and changes that may come up.
6. Guide students' development in pertinent study skills.
7. When needed, redirect students' behavior and focus as many times as possible.
8. Communicate with students daily.
9. Communicate with parent/guardian at least once a week via Green Sheets.
10. Encourage each and every student to reach their potential.
11. Provide opportunities for parents to join class.

## Student's Role

*Ultimately, the student's effort and drive decide whether or not study skills will benefit him or her.*

Responsibilities for students:

1. Use class time wisely to get your work done.
2. Respect classmates, teachers, guest teachers, property in the classroom, and self.
3. Ask for help.
4. Write homework in an agenda every single day.
5. Abide by teacher's expectations.
6. Tell the truth. If you did not complete something, admit it. If you have work to complete, do it.
7. Get Green Sheet signed every week.
8. Reflect on academic progress each week.
9. Communicate with study skills and core teachers.
10. Communicate with parent/guardian regarding grades and school in general.



## Parent/Guardian's Role

Parent involvement is necessary. The Study Skills class is not an automatic solution. We need you!



Parent/Guardian's responsibilities:

1. Physically check your child's homework every single day.
2. Ask for and sign the weekly Green Sheets.
3. Communicate with your child about school.
4. Hold your child accountable with consistent expectations and follow-through.
5. Communicate with your child's teachers.
6. Check his or her agenda every single day.
7. Provide a quiet and organized environment for homework to be done.
8. Help your child remain organized.
9. Discuss expectations and the importance of respecting self, others, and property.
10. Remember that there is only 1 teacher for a 50 minute class period with 28 students each day.
11. Participate in parent events at school.